

WNA TASK LIST - 2018

| | A | B | C | D |
|----|----|---|---------------------------|---------------------------------------|
| 1 | | WNA Task List - 2019 | Column1 | <u>Volunteer - 2019</u> |
| 2 | 1 | <u>Tasks</u> | <u>Frequency</u> | |
| 3 | 2 | Empty trash cans/doggie bag can | Week days | Alex Nusraty |
| 4 | 3 | Empty trash cans/doggie bag can | Wk-ends/Holidays | Jeff Sank |
| 5 | 4 | Lock Playground - week-days | Daily (M-F) | James Estes |
| 6 | 5 | Unlock Playground - week-days | Daily (M-F) | Margerie Perko |
| 7 | 6 | Lock Playground - week-ends/holidays | 2-3 x/week | Jeff Sank |
| 8 | 7 | Unlock Playground - week-ends/holiday | Sat/Sun. | Chuck Baxter |
| 9 | 8 | Check/adjust water aeration & water feature | Every 2 weeks in Summer | Lynn Johnson |
| 10 | 9 | Playground equipment-gen. checking/repair | Every 2 months | Lynn Johnson |
| 11 | 10 | Pick up litter in Playground | Once/week | Saskia & Ben Loewy |
| 12 | 11 | Sweep/blow chips off Playground cement, etc. | 1 x/wk or as needed | James Miller |
| 13 | 12 | Wipe down benches & remove spots | 2x/mo. or after each rain | James Miller/Megan Olsen |
| 14 | 13 | Pull weeds in Playground perimeter planters | Once/month | Margie Perko, Beth Pearce, Steve Long |
| 15 | 14 | Spray Playground for mosquitoes | Every 3 wks. in Summer | Chris Schriever |
| 16 | 15 | Monitor/reset timers for Playground lights | Once/month | George Smith/Lynn Johnson |
| 17 | 16 | Turn water on/off & remove spray heads | Twice/yr. | Lynn Johnson |
| 18 | 17 | Drain Playground water lines for winter | Once a year | Lynn Johnson |
| 19 | 18 | Pick up trash from sidewalks, streets & alleys: | [Adopt-A-Street Program] | |
| 20 | 19 | S Street - north side, 900 & 1000 blocks | Weekly | Andrew Becnel & Julie |
| 21 | 20 | 9th Street - west side, from S to T | Weekly | Frank Chauvin |
| 22 | 21 | 10th Street both sides, from S to T, alley to Vt. | Weekly | Gennet Purcell |
| 23 | 22 | Westminster - east half (both sides) | Weekly | Dan Freeman |
| 24 | 23 | Westminster - west half (both sides) | Weekly | Nikolas Schiller /David Levine |
| 25 | 24 | T Street - east half (both sides) | Weekly | Molly Dawson |
| 26 | 25 | T Street - west half (both sides)& alley to 9 1/2 St. | Weekly | Jesse Epstein |
| 27 | 26 | 9 1/2 St. | Weekly | Jim & Maura Moore |
| 28 | 27 | Vt. Ave, 1800 block (southeast side) | Weekly | Jeff Sank |
| 29 | 28 | Vt. Ave, 1900 block (southeast side) | Weekly | Tania, Cedrick, Jeff, & Abraham |
| 30 | 29 | Spray sidewalks & alleys for weeds: | | |
| 31 | 30 | S St.-north side (9th & 10th) | 4 times in Spring/Summer | Randy Rosenfeld/Debby |
| 32 | 31 | Westminster St.-south side & alleys | 4 times in Spring/Summer | Christian Monaghan |
| 33 | 32 | Westminster St.-north side & alleys | 4 times in Spring/Summer | Paul O'Neil |
| 34 | 33 | T St.-south side | 4 times in Spring/Summer | Justin Campbell |
| 35 | 34 | T St.-north side & alley | 4 times in Spring/Summer | Jen/Mike Dabbs |
| 36 | 35 | Fertilize young trees | Once a year | Kerry Myer |
| 37 | 36 | Trash cans - put house #'s on new cans | Every 2 months | Donya/Igor Timofeyev |

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| 38 | 37 | Talk to specific neighbors about trash viol., etc | As needed | Lynn Johnson |
| 39 | 38 | Replace missing bricks in sidewalks/treeboxes | As needed | |
| 40 | 39 | Keep storm drains free of debris: | | |
| 41 | 40 | 9th & S St.; 9th & Westminster; 9th & T | Every 2 months | Le Nguyen |
| 42 | 41 | 10th & S; 10th & Westminster; 10th & T | Every 2 months | Saumil Shah |
| 43 | 42 | Report dead trees to City/order new trees | 1x/mo. or as needed | Sandra Ballestero |
| 44 | 43 | Weed untended sidewalk tree boxes: | | |
| 45 | 44 | 9th St. (from S St. to T St.) (west side) | 1 x/month | Rebecca Oser/Ron Brown |
| 46 | 45 | S St. (north side), 9th (west side) & 10th St. | 1 x/month | Andrew Weinstein |
| 47 | 46 | Westminster, south side | 1 x/month | Gennet Purcell |
| 48 | 47 | Westminster, north side | 1 x/month | Rebecca Ballhaus |
| 49 | 48 | T Street, north side | 1 x/month | Beth Pearce |
| 50 | 49 | T Street, south side | 1 x/month | Stephanie Pappas |
| 51 | 50 | WNA Internet website-keep it updated | 1 x/month | Matt Anderson; Christian Monaghan |
| 52 | 51 | Shovel snow from untended sidewalks | As needed | |
| 53 | 52 | Spring & Fall Clean-up | Twice a year | [Everyone] |
| 54 | | | | |